



# *City of Cathedral City*

## *Employment Opportunity*

### **RESERVE POLICE OFFICER**

**Level I – Level II – Level III (*Indicate position on application*)**

Cathedral City Police Department Reserve Police Officers work a variety of details such as Patrol, Gang Suppression, DUI Checkpoints and assist Investigators, just to name a few. With all these options, you are assured of a job that is always new and exciting with room to grow. And at the same time, you can keep the job you already have, and/or gain experience to further your career.

#### **PURPOSE AND SCOPE**

Cathedral City Reserve Police Unit was established to supplement and assist regular sworn police officers in their duties. This Unit provides professional, sworn volunteer Reserve Police Officers who can augment regular police staffing levels.

#### **DUTIES OF RESERVE POLICE OFFICERS**

Reserve Police Officers assist regular officers in the enforcement of laws and in maintaining peace and order within the community. Assignments of Reserve Police Officers will usually be to augment the Operations Division. Reserve Police Officers may be assigned to other areas within the Department, as needed. Reserve Police Officers are required to work a minimum of 24 hours per month.

#### **QUALIFICATIONS**

- A citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship;
- At least 21 years of age;
- Must have completed the POST Regular Basic Course in either Standard Format – Intensive or extended, or the Modular Format – Level -I, or Level- II or Level-III, Reserve training.

#### **COMPENSATION FOR RESERVE POLICE OFFICERS**

Compensation for Reserve Police Officers is provided in the form of a stipend. All Reserve Police Officer appointees are issued a firearm and designated safety equipment. Reserve Police Officers receive an annual uniform allowance of \$350 when requirements have been met.

#### **APPLICATION AND SELECTION PROCEDURE**

You must file an official City application and Reserve Police Officer Supplemental Application. All application materials must be received in the Human Resources Department before your application will be considered. Selection process will include: application screening in relation to position criteria, oral board interview, and a final interview with the Chief of Police. Candidates must be successful on each part of the testing process in order to be placed on the Reserve Police Officer Eligibility list.

### **FINAL FILING DATE: CONTINUOUS**

**Applicants will be tested on an as-needed basis from applications on file.**

You may request an application by visiting our web page at [www.cathedralcity.gov](http://www.cathedralcity.gov) ; by calling our job hotline at (760) 770-0365, or in person at City Hall 1<sup>st</sup> Floor Reception, Cathedral City located at 68-700 Avenida Lalo Guerrero in Cathedral City between 7:00 AM to 5:30 PM, Monday through Thursday.

Selected candidates must pass a pre-employment physical, stress test, drug screen, psychological evaluation (written/oral), and an extensive background investigation. For more information contact Reserve Coordinator – Sergeant Ed Colon @ 760-770-0300 x705.

The Legislature has established three levels of reserve peace officer to provide flexibility to law enforcement agencies. The duties of the different levels of reserve officer are described below:

**Level III Penal Code sections 830.6(a)(1) and 832.6(a)(2)**

- Level III reserve officers may perform specified limited support duties, and other duties that are not likely to result in physical arrests, while supervised in the accessible vicinity by a Level I reserve officer or a full-time regular officer. Additionally, Level III reserve officers may transport prisoners without immediate supervision.

**Level II Penal Code sections 830.6(a)(1) and 832.6(a)(2)**

- Level II reserve officers may perform general law enforcement assignments while under the immediate supervision of a peace officer who has completed the Regular Basic Course. These officers may also work assignments authorized for Level III reserve officers without immediate supervision.

**Level I Penal Code sections 830.6(a)(1) and 832.6(a)(1)**

- Level I reserve officers may work alone and perform the same duties as full-time regular officers.

For a quick view of appointment levels, description of authority, assignment, supervision and training, please refer to the [Reserve Peace Officer Status Summary Table](#) on the POST website:

<http://www.post.ca.gov/training/rpop/pdf/RPOP-summary.pdf>

For city information, visit our website @ [www.cathedralcity.gov](http://www.cathedralcity.gov)

For police departmental information, visit our website @ <http://www.cathedralcitypolice.com/>

For Commission on Peace Officer Standards and Training information visit <http://www.post.ca.gov/>

Reserve Officer Program Table of Contents [http://www.post.ca.gov/regulations/doc/section\\_h.doc](http://www.post.ca.gov/regulations/doc/section_h.doc)

**CITY OF CATHEDRAL CITY  
HUMAN RESOURCES DIVISION**

**RESERVE POLICE OFFICER SUPPLEMENTAL APPLICATION**

This supplemental application is part of the selection process. It must be completed fully and accurately.

NAME	SS#
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Are you a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship? Yes \_\_\_ No \_\_\_

Are you at least 21 years of age? Yes \_\_\_ No \_\_\_

**POST Certification**

Do you have a POST Basic certificate? (If yes, attach with application) Yes \_\_\_ No \_\_\_

Do you have a POST Academy certificate/diploma? (If yes, attach with application) Yes \_\_\_ No \_\_\_

**Conviction Record**

Have you ever pleaded guilty, been convicted, fined, imprisoned, placed on probation or been given a suspended sentence by a civilian or military court? Yes \_\_\_ No \_\_\_

If Yes, list below: (attach additional paper if more than one)

Charge: \_\_\_\_\_ Code Violated: \_\_\_\_\_ Date: \_\_\_\_\_

Convicted of: \_\_\_\_\_ Code Violated: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_ Check one: Felony \_\_\_ Misdemeanor \_\_\_ Infraction \_\_\_

Disposition: (please check):  
\_\_\_\_\_ Incarcerated From \_\_\_\_\_ To \_\_\_\_\_  
\_\_\_\_\_ Probation From \_\_\_\_\_ To \_\_\_\_\_  
\_\_\_\_\_ Amount \_\_\_\_\_

Please attach documents verifying charge and satisfactory completion of all court-mandated requirements.

**Driving Record**

Do you have a valid California class "C" Driver's license?                      \_\_\_\_ Yes                      \_\_\_\_ No

LICENSE NUMBER	EXPIRATION DATE	STATE
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Violations/Accidents in the past three years:

DATE(S)

VEHICLE CODE

INCIDENT


**Certification**

I have read the requirements for Reserve Police Officer at the City of Cathedral City. I fully understand these requirements and hereby certify that I meet the requirements for the level that I am applying for as checked below:

\_\_\_\_ Level I Reserve

\_\_\_\_ Level II Reserve

\_\_\_\_ Level III Reserve

I hereby certify that all information on this supplemental application is true and correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_